

TGMI Steering Committee Meeting

July 12, 2016

Department of Intellectual and Developmental Disabilities
275 Stewarts Ferry Pike
One Cannon Way, Room 1152

Quorum: Yes

Opening

The regular meeting of the TGMI Steering Committee was called to order at 3:05 p.m.

Attendance

Michelle Smith, Chair – Present
Joe Waldrum, Vice Chair – Present
Vicky Hutchings, Past Chair – Present (phone)
Jason Seay, Present Class President – Absent
Shelley Walker, Present Class Steering Committee Member – Present (phone)
Lori Hedge, Past Class Steering Committee Member – Absent
Doug Willis, Past Class President – Present (phone)
Cynthia Stewart, Member at Large (Year 2) – Absent
Nneka Norman-Gordon, Member at Large (Year 2) – Present (phone)
Marcus Dodson, Member at Large (Year 1) – Absent
Cyndi Taylor, Member at Large (Year 1) – Present
Trish Holliday, DOHR Ex-Officio– Absent
Antonio Meeks, DOHR representative – Absent
Julie Brindle- Present (phone)
Tresa Jones- Present (phone)

Call to Order/Welcome: Michelle Smith

Meeting was called to order at 3:05 p.m. and all participants were identified. Michelle asked everyone to send in their committee reports prior to the meetings so that the information can be sent out with the agenda.

Secretary Report: Cyndi Taylor

The June Meeting minutes were approved on July 16, 2016 (Motion to approve- Joe, Second– Marcus).

Treasurer's Report- Cynthia Stewart

Previous Balance 6/08/2016: \$753.48
Deposits/Credits: \$0
Pending Withdrawals/Debits: \$0
Balance on 7/12/16: \$753.48

Sub-Committees Reports

Charter Committee Update (Michelle Smith)

Please let April Romero know if you have any email bounce-backs using the updated alumni database, and she will make sure any needed changes to the database get made. Thanks to April for her continuing work on ensuring the database is accurate and up-to-date.

Communications Update (Joseph Waldrum and Julie Brindle)

A draft of the TGMI newsletter has been reviewed and should be sent out by close of business tomorrow, July 13th. Michelle added that she would like the final newsletter for this year to go out December 15, 2016.

Joe is working to get a plan in place for choosing new Class Reporters when necessary. He will have the proposed plan ready for the Steering Committee to review at August's steering committee meeting.

Community Service Update (Joe Waldrum and Michelle Smith)

Michelle will reach out to Cynthia for an update on the Second Harvest and Ronald McDonald House service projects.

Business Events Update (Michelle Smith)

Second Harvest has been secured as the venue for the annual meeting this December. Jason is waiting on the contract to review and sign. There is also a volunteer opportunity with Second Harvest after the annual meeting. The Steering Committee agreed to add this community service opportunity to the plans for the Annual Meeting.

Education Development Update (Michelle Smith)

Marcus has scheduled lunch-n-learns each month through December 2016.

Social Events Update (Doug Willis)

The Sounds game is scheduled for August 31, 2016 at 12:05p.m. We need at least 20 participants to receive the group rate. We need to work with Cynthia to get this event scheduled in EventBrite as soon as possible to ensure we have the required 20 participants. Once Julie has all of the event details, she will make sure it gets posted on the TGMI alumni website.

Old Business

Shelley and Michelle attended the Week 2 Alumni Presentation to the Class of 2016 on June 14, 2016 in Knoxville. Information was received well and the Class of 2016 elected officers. President: Neru Gobin, Vice President: Chris Yarbrough, Steering Committee Rep: Sharron Brown, Class Reporter: Kelly Armes, and Social Coordinator: Marianne Houser.

Graduation was held July 11, 2016 at the TBI due to blasting under the Capitol Building. The new class received windbreakers, TGMI pins, a leadership book, alumni information from DOHR, and a leather folder from UT.

New Business

Upcoming Events (Michelle Smith)

- Sounds game August 31, 2016
- Monthly lunch-n-learns

Adjournment

Meeting was adjourned at 3:23 p.m. by Michelle Smith. The next meeting will be August 9, 2016 at One Cannon Way.

Minutes submitted by: Cyndi Taylor